

SMPS Board Meeting Minutes :: June 20, 2018

In Attendance: Roshanna Tokh, Marie Barrone, Lorna Leubers, Steve Carroll, Clarice Lyons-Davidson, David Copeland, Dawn Jones, Tom Fennell, Kari Pandilidis, Ramsi Taylor, Megan FitzPatrick, Stefany Adolaker, Taylor Preuss, Jenna Teitenberg, Valerie Solver, Kelly Thomas,

Attended via Phone: Nate Welsh, Jessica Hemauer

Did not Attend: Tom Petermann

Meeting Called to Order: President, 8:42am

Pass Minutes from last meeting: **First:** Special Events **Second:** Treasurer

Old Business:

President	Consent Items
	<ul style="list-style-type: none"> N/A
	New Business/Discussion Topics <ul style="list-style-type: none"> SMPS Foundation Chapter Challenge Still talking to Deborah Hodges, has a draft to communications director. Will hopefully have it out soon. May be pushed to 2018-2019. We will hold annual meeting surveys to be handled internally. We might use Glatz for the annual meeting. President Elect - we need to take a closer look at what Glatz is charging before moving forward on anything with Glatz. President will let them know what we're thinking between now and the end of the year. We'll discuss for the 18/19 budget along with Glatz's performance. My SMPS - all board members need to start posting outgoing content there. Needs to be taken care between now and the end of August. Director information needs to be uploaded to mysmps.org.
President Elect/Chapter Liaison	Consent Items
	<ul style="list-style-type: none"> N/A
	New Business/Discussion Topics <ul style="list-style-type: none"> Retreat / Looking at the week of July 29 - will send out an invite to the new board. Would like everyone to come w/ ideas for the new year. President Elect would like the old board and new board to be there for the annual meeting in August. Looking at Aug 28. Looking to have an outgoing board dinner after the retreat. Date and location will be voted on. President will start getting dates pulled together.
Treasurer	Consent Items
	<ul style="list-style-type: none"> N/A
	New Business/Discussion Topics <ul style="list-style-type: none"> Treasurer's report // We are in good position with reserves. Please take a look at the report through the end of May 31. Will need a rough draft of the budget for the upcoming year. Changes/suggestions will be made at the retreat. Greater Chicago Food Depository ChicagoCAN event tickets // SMPS made a silver supporter contribution to CANstruction. We get two tickets to the event. Anyone from the Board can attend. Date will hopefully be finalized by this week or next week. Will discuss w/ the Board if someone can attend. Tickets are for the award ceremony.
Communication	Consent Items
	<ul style="list-style-type: none"> N/A

	New Business/Discussion Topics <ul style="list-style-type: none"> N/A The events list on the web, is it possible or reasonable to move/edit location on the page - it's tucked under a bunch of PD events. Communication says it'll move up after the PD events are done. Communications can also block edit it on the page to improve positioning.
Past President	Consent Items <ul style="list-style-type: none"> N/A New Business/Discussion Topics <ul style="list-style-type: none"> EAP/Fun Run // Meeting with the next week to discuss. No updates as of yet.
Programs	Consent Items <ul style="list-style-type: none"> May Program - Internal Elevation – How to Obtain a Seat at the Leadership Table - 4/5 New Business/Discussion Topics <p>2017-2018 Program Year in Review</p> <ul style="list-style-type: none"> Town Hall Style Meeting Thursday, 6/28 @ 8:00 am. Meeting will take place next week at Primera. Breakfast will be provided. Everyone on the board should sign up. Raffle for a book for the Town Hall attendees and for survey takers. Email Survey / please fill out the survey as soon as possible. If we ever need a shared office space, programs has rented office space that we can use. We are doing a raffle for the townhall meeting. Will be a programs expense. Still within budget, there won't be any extra charges. Couple of people falling off programs, let Kari know if anyone can join.
Professional Development	Consent Items <ul style="list-style-type: none"> N/A New Business/Discussion Topics <ul style="list-style-type: none"> Boot Camp // looking to revamp. Sent out a proposal to consulting firms earlier in the year. The reason for the reboot is because attendance has been low and it's been a repeat of content. Shooting for 2018/2019 timeframe of bootcamp. All sessions will be taped so if attendees are not able to attend, they can still be engaged. Teaser letter to be sent to employers get buy-in for attendance. Rebrand of program a possibility. Within the committee, there would be senior level enough staff to present to other coordinators. We need to provide locations for this. There are sponsorship opportunities. Programs / would consider rebranding it. Tom Fennell - we're committed to PSMJ, we're committed to investing in it. What does the number need to be for attendance in order to be successful. How does the budget work out if it isn't successful. There will be an uptick in the budget if we move forward \$5-8k more. \$10k would be the amount. We are well above the 6 month mark in reserves. \$15,550 would be the amount the consultant was asking for. Paid in half/half installments. An RFP process was established to choose the consultant in question. We could use sponsorship, etc. to help supplement costs, etc. President motions to increase budget to allow for a revamp of boot camp. President Elect Seconds. Motion passes to increase budget by a majority vote. Will be discussed again at subsequent board meetings. Excellence in Marketing Awards. July 10 deadline. Categories have been removed. No internal versus external. Grand prize is tickets to the August Cubs Game.
Membership	Consent Items

	<p><u>CONSENT ITEMS:</u> <u>Current Total Members: 247</u> <u>Current Regular Members: 243</u> <u>Changes in May:</u></p> <ul style="list-style-type: none"> • <u>New/Transferred Members: 1</u> • <u>Renewals: 15</u> • <u>Dropped Members: 4</u> 	<p>New/Transferred Members (May):</p> <ul style="list-style-type: none"> • John Graham (Lenex Steel) <p>Drops (May):</p> <ul style="list-style-type: none"> • Karen Halverson (Best Imaging Solutions) • Renee Heitman (Walter E Smithe Furniture) • Bill Kissinger (Quarra Stone Company) • Dawn Williams (United Conveyor Corp)
	New Business/Discussion Topics	
	<p>New Business/ Discussion Topics:</p> <ul style="list-style-type: none"> • Upcoming New Member Lunches: <ul style="list-style-type: none"> ◦ June 20th (BOD rep TBD) ◦ July 26th (BOD rep TBD) // Tom F. can attend. 	
Sponsorship	Consent Items	
	<ul style="list-style-type: none"> • N/A 	
	New Business/Discussion Topics	
	<ul style="list-style-type: none"> • N/A 	
Special Events	Consent Items	
	<ul style="list-style-type: none"> • Annual Meeting Target Date: • Tuesday, August 28 	
	New Business/Discussion Topics	
	<ul style="list-style-type: none"> • Summer Cubs outing Tuesday, July 24 // Please promote - we have 50 cubs. • Publicizing the summer event. Recommend to committees and sign yourself up! 	
Secretary	Consent Items	
	<ul style="list-style-type: none"> • N/A 	
	New Business/Discussion Topics	
	<ul style="list-style-type: none"> • N/A 	

Meeting Adjourned (9:58am)

President moves to adjourn the meeting :: Special Events seconds